

Submission Date: _____

Event Date: _____

DONATION REQUEST

St. Croix Saddlery is proud to support the local equestrian community. Our sponsorship team meets monthly to review donation requests, so they **must be submitted at least 6-8 weeks prior to the event** to be put in queue. We receive a high volume of charitable requests and we do our best to help when we can!

We do not typically offer monetary donations or individual sponsorships. We prefer to donate gift certificates and prizes, and we can often provide discounts on additional prizes when appropriate. If your request is approved, you will receive confirmation by email or phone.

Organization's Involvement with St. Croix Saddlery:

Do you shop with us? YES NO Approximate date of last purchase: _____

How do you support St. Croix Saddlery? _____

Organization Information:

Organization Name: _____

Is organization a non-profit (501(c)(3))?: YES NO Tax ID Number: _____

Is organization exempt from paying MN sales tax? YES* NO

*If YES, please provide a signed Certificate of Exemption (Form ST-3) as well as supporting documentation from the State of Minnesota in order to be excluded from paying sales tax.

Organization Address: _____

Discipline or Purpose: _____

Event Information:

Name of Event: _____

Event Venue/Address: _____

Estimated Number of Attendees: _____ Requested Value: _____

Item(s) Requested: _____

How will the donation be used? _____

How will St. Croix Saddlery be promoted in your organization/at this event if your request is approved?

Contact Information:

Contact Name and Title: _____

Phone (text capable): _____ E-mail: _____

Please email this form to customercare@stcroixsaddlery.com when complete.